

Sulphur Springs Public Library Confidentiality of Library User Records Policy

The Sulphur Springs Public Library supports every user's right to have his or her library records remain confidential. Library records include user registration data, circulation records, overdue and reserve records, participation in library sponsored programs, record of library visits, and /or any data that contain information that links a specific user to specific materials or services used. Each user has individual control over his or her borrower's card and presentation of the card permits access to information about the borrower's current circulation record. When no longer needed for library administration purposes, records will be expunged.

This policy is in compliance with TX Government Code Ann. Section 552.122(24) and 552.123(West1994) and Amendment by Acts 1993 73rd Leg., chs.98 Section 1:347, SECTION 8.30., says no information will be released to any person, agency or organization except in response to a valid court order or subpoena, properly presented to the library administrator.

Nothing in this policy shall prevent authorized library personnel from using the library records in the administration of their regular duties. By separate action, the Sulphur Springs Public Library has endorsed the recommendations of the American Library Association's *Policy on Confidentiality of Library Records* and the Texas Library Association "Statement on Intellectual Freedom."